



# LUXI HOUSE

## Volunteer Application

Thank you for your interest in volunteering! Please fill out and email the following application to Lynette at [lynette@luxihouse.org](mailto:lynette@luxihouse.org). Someone will follow up with you shortly!

LUXI House is a Christ-centered organization. While we understand that many of our volunteers may not share our Christian faith, we do ask that our volunteers respect our faith. You will be asked to sign a statement acknowledging your respect of our faith at the volunteer orientation prior to volunteering.

LUXI House does not discriminate in the placement of volunteers on the basis of race, color, nationality, sex, disability, or veteran status. No question in this application is intended to secure information to be used in a discriminatory manner. Receipt of this application does not imply that you will be utilized.

Date \_\_\_\_\_

Name (Last, First) \_\_\_\_\_

Address (Street, City, State, Zip) \_\_\_\_\_

Home Phone Number \_\_\_\_\_ Cell Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_

Are you over the age of 18? \_\_\_\_\_

Occupation \_\_\_\_\_ Employer \_\_\_\_\_

Skills- Summarize special skills and qualifications acquired from job or volunteer experience.

\_\_\_\_\_  
\_\_\_\_\_

How did you hear about LUXI House? \_\_\_\_\_

What church do you attend (optional)? \_\_\_\_\_

How often do you want to volunteer? \_\_\_ 1-5 hrs/wk \_\_\_ 6-10 hrs/wk \_\_\_ 2-4 hrs/mo \_\_\_ Other

(Please note that some Program positions require a min. commitment of 4hrs/week.)

Date/Times available (Please check all that apply)

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Mornings							
Afternoons							

What volunteer area(s) are you interested in?

\_\_\_ Office Help (Mailings, special projects)

\_\_\_ Facilities (Gardening, Bldg. maintenance, etc.)

\_\_\_ Special Events (Event planning)

\_\_\_ Fundraising (Public relations)

\_\_\_ Creative (Photography, Graphic design)

\_\_\_ Program (Residential Counselor, Mentor, Life Skills, Tutoring, Childcare)

\_\_\_ Other: \_\_\_\_\_

**Reference 1 (Non-family Member)**

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Years Known \_\_\_\_\_

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

**Reference 2 (Non-family Member)**

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Years Known \_\_\_\_\_

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

**Emergency Contact**

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Phone Number \_\_\_\_\_ Alt. Phone Number \_\_\_\_\_

**Have you ever been convicted of a felony or misdemeanor? If yes, please explain.**

(Such conviction may be relevant if position is related, but does not necessarily bar you from participation.)

\_\_\_\_\_

**Are you receiving service credits for school, job or court mandate? \_\_\_\_\_**

If yes, what is your deadline? \_\_\_\_\_

## Statements of Understanding

Please read carefully and initial that you acknowledge each statement. Guardian must initial if applicant is a minor.

I have not knowingly withheld any information that might adversely affect my chances for a volunteer position and the answers given by me are true to the best of my knowledge. I certify that I have personally completed this application. I understand that any omission or misstatement of material fact on this application may be grounds for discharge from volunteer position.

(Initial) \_\_\_\_\_

I hereby authorize LUXI House to thoroughly investigate my references and matters related to my suitability for volunteering and, authorize the references I have listed to disclose to the company any and all information in regards to my suitability for volunteering. In addition, I hereby release LUXI House and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

(Initial) \_\_\_\_\_

I understand that nothing contained in the application, or conveyed during any interview which may be granted or during my volunteer process, is intended to create a contract between me and LUXI House. I understand and agree that if I am chosen for a volunteer position, my tenure is for no definite or determinable period and may be terminated at any time at the option of either myself or LUXI House, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and a LUXI House designated representative.

(Initial) \_\_\_\_\_

Should a search of public records (including records documenting an arrest, indictment, conviction, civil judicial action, tax lien or outstanding judgment) be conducted by LUXI House personnel, I am entitled to copies of any such public records obtained by LUXI House.

(Initial) \_\_\_\_\_

I understand that I may be required to show results of a LiveScan finger printing and a TB test (PPD) depending on the volunteer placement. I also understand that my name may be searched on the Megan's Law Database.

(Initial) \_\_\_\_\_

Please email completed application to [lynette@luxihouse.org](mailto:lynette@luxihouse.org).